



**BUILDING & CONSTRUCTION
AUTHORITY**

Address:

**Horn Works Ditch
Emvin Cremona Street
Floriana FRN1280
Malta**

Email:

procurement.bca@bca.org.mt

Phone:

+356 20955000

DEPARTMENT REFERENCE NO: [EOI 1/2022](#)

**EXPRESSION OF INTEREST (EOI)
FOR THE
PROVISION OF ARCHITECTS**

DATE PUBLISHED: 14TH MARCH 2022

CLOSING DATE: 31ST DECEMBER 2022

1. Background Information on the Building & Construction Authority (BCA)

The Building & Construction Authority (BCA) has been established in April 2021 with the publication of ACT NO. XIV of 2021, enacted by the Parliament of Malta.

The BCA is responsible for the design, implementation, and dissemination of policies, together with the consolidation and review of laws and regulations, in the form of a national building code. The Authority is authorized to collaborate with other agencies, corporations, authorities, government and non-government entities and other persons for the carrying out of all the necessary preparations to set up the Building and Construction Authority.

Mission

To ascertain that core aspects of a Building's life cycle are executed through the generation of up-to-date Regulations that are implemented effectively and efficiently in a Controlled Environment. To spearhead the creation of a construction related eco-system embracing Good Governance, policies and tailormade practices that support Networking platforms, promoting compliant and Sustainable Buildings.

Vision

To maximize on the value added and sustainability of building regulations by leveraging core Competences based on efficient Compliance practices and excellence in Customer Service. Promoting a Qualitative evolving local construction related fabric, whereby Contractors and Developers become an Intrinsic part of the dynamic market, embracing change.

2. Scope of the EOI and Professional Service

The scope of the Expression of Interest is to invite Architects to submit their interest in giving a professional service to the Authority, including, but not limited to:

- Assessment of Condition Reports and Method Statements relevant to the different phases of a project such as Demolition, Excavation and Construction, after being submitted to the regulatory entity (BCA) responsible for building and construction. In essence, the assessment is to guarantee that these technical documents meet all legal and statutory requirements.
- Compilation of a detailed report, in case where a Condition Report or Method Statement fail to meet legal and technical statutory requirements. Reporting should contain in it the legal and/or technical recommendations together with engineering solutions.
- On-site inspections where necessary, depending on the technical circumstances, before providing technical advice in accordance with same circumstances.
- Any other related tasks.

3. Duration of Service

It is being envisaged that the Contract for Service will be for a period of 5 months, from the date of last signature. No new tasks shall be allocated after the duration of service. However, any pending tasks by the time of contract's closure shall continue to be performed until reaching satisfactory completion, thus, without the possibility to claim extra charges. Needless to say, that the management's distribution of work should be reasonable and well calculated when approaching the end of contract, to avoid unnecessary pressures and/or discontent within.

4. Remuneration, Schedule of performance, and Payment Terms

Remuneration, schedule of performance and payment terms are indicated in the below as follows:

- Remuneration shall be €2,000 Exclusive of VAT per month to a total of €10,000 Exclusive of VAT for the whole duration of the contract, based on an average of 25 hours per week (from Monday to Friday), at the Authority's office.
- Remuneration's adjustments shall be made in accordance with the total number of hours contracted and period of duration, as agreed between the Authority and selected Professional.
- Selected professionals will be expected to perform their duties at the BCA's offices at any time between 8:00 am and 4:00 pm, whereas the management remains flexible to accommodate as much as possible, though, within reasonable limits.
- Payments shall be affected by Bank Transfer upon submission of monthly invoice, at the beginning of the subsequent month.

5. Clarifications

BCA will try its best endeavors to clarify matters within a very reasonable time. Those who are interested and would like to pose some clarifications may do so by following the below guidelines:

- Interested professionals may submit clarification requests to the Building & Construction Authority by sending an email to procurement.bca@bca.org.mt
- Interested professionals are advised that clarification notes and any amendments to the EOI will be uploaded on the Authority's website <https://bca.org.mt> in the EOI's section.

6. Eligibility Requirements

Architects who would like to express their interest, should be in possession of a **Perit Warrant**.

Junior Architects will be considered for the service.

7. Submission of Interest

Submissions should follow the below guidelines:

- Individuals who are interested to apply must do so by sending an email to procurement.bca@bca.org.mt, by not later than 31st December 2022, indicating the subject as **EOI 1/2022**.
- A submission must include in it a detailed CV of the interested person, portraying qualifications and experience so far, and where possible a profile of services already provided to businesses and/or Government Ministries/Departments/Entities.
- It must also include a copy of the Perit Warrant and information about the average number of hours that the individual is ready to work at the BCA's office per week.
- Submissions received after the closing date of this EOI will not be considered.
- All submissions will be acknowledged and treated in strictest confidence.

8. Selection Criteria

Selection will follow the criteria as expressed in the below:

- Interested persons should hold a Perit Warrant.
- Preference will be given to those who can allocate a minimum of 25 hours a week at the Authority's office.
- Interviews will be held in case where submissions exceed the Authority's expectations or when the Authority decides otherwise.

9. Right of Refusal

The Authority reserves the right not to consider any of the submissions, since participation in this process does not give prospective candidates the right to be engaged. The decision of the BCA will be final and binding on all participants.